

## ***DISCRIMINATION IS AGAINST THE LAW***

Greenwood Endoscopy Center complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Digestive Disease Group does not exclude people or treat them differently because of race, color, national origin, age, disability or sex.

### **GREENWOOD ENDOSCOPY CENTER:**

**\*Provides free aids and services to people with disabilities to communicate effectively with us, such as qualified sign language interpreters, written information in other formats (large print, accessible electronic formats, other formats).**

**\*Provides free language services to people whose primary language is not English, such as employee interpreters, physician interpreter, information written in other languages, and electronic translation through Google Translate that actually speaks any typed text in any chosen language or prints any typed text translated into another language.**

If you need these services, contact Tina Ponder (Office Manager).

If you believe that GREENWOOD ENDOSCOPY has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with: Tina Ponder, Office Manager, 103 Liner Drive, Greenwood, SC, 29646, Office: 864-396-2250, Fax: 864-396-2251, Tinaponder@gmail.com. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Laura Young, RN, Director of Nursing is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office of Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

**U.S. Department of Health and Human Services**

**200 Independence Avenue, SW**

**Room 509F, HHH Building**

**Washington, DC, 20201**

**1-800-368-1019, 800-537-7697 (TDD)**

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.